



CYNTHIA A. HARDING, M.P.H.
Interim Director

JEFFREY D. GUNZENHAUSER, M.D., M.P.H.
Interim Health Officer

313 North Figueroa Street, Room 708
Los Angeles, California 90012
TEL (213) 240-8156 • FAX (213) 481-2739

www.publichealth.lacounty.gov



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August 5, 2016

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.
Interim Director

A handwritten signature in blue ink that reads "Cynthia A. Harding". The signature is written in a cursive style.

**SUBJECT: NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO
ACCEPT NOTICE OF AWARD NUMBER 6 NU62PS003962-04-04 FROM
THE CENTERS FOR DISEASE CONTROL AND PREVENTION FOR HIV
CASE AND INCIDENCE SURVEILLANCE**

This is to notify you that I am exercising the delegated authority approved by your Board on April 30, 2013, to accept future awards and/or amendments that are consistent with the requirements of the Centers for Disease Control and Prevention's (CDC) Notice of Award (NA) Number 1U62PS003962-01 that allow for the rollover of unspent funds and/or redirection of funds, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

On March 4, 2016, I notified your Board that I was exercising delegated authority to accept NA Number 5U62PS003962-04, in the amount of \$587,905, consisting of \$509,048 for Case Surveillance and \$78,857 for Incidence Surveillance, for calendar year (CY) 2016.

On June 10, 2016, I notified your Board that I was exercising delegated authority to accept CDC NA Number 6 NU62PS003962-04-03, Amendment 3, which provided the second installment of CY 2016 funds in the amount of \$1,370,898. This consisted of \$1,122,271 for HIV Case Surveillance, \$173,851 for Incidence Surveillance, and \$74,776 for Molecular Surveillance for a revised CY 2016 award of \$1,958,803.

Under the delegated authority referenced above, I will accept CDC NA Number 6 NU62PS003962-04-04, issued June 23, 2016, which approves the Department of Public Health's (DPH) April 18, 2016 request to carryover unobligated funds in the amount of \$123,894 from the Year 1 budget period to the current Year 4 budget period. These funds will allow DPH to upgrade computer hardware, enhance batch data matching capabilities, conduct statistical analysis software training for HIV Surveillance staff, and increase computer server capacity to support increasing data storage needs.

Each Supervisor
August 5, 2016
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County Counsel has reviewed and approved the NA as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:ac
DA #03711

c: Chief Executive Officer
County Counsel
Executive Officer, Board of Supervisors